



Questions? Call (800) 919-3372 or email info@tesrs.texas.gov

Retirement Application Process – Overview

The retirement application process takes place during a 22-day cycle. Retirement applications received by TESRS are processed twice monthly. The Local Board must take action in order for TESRS office to begin payment of the member's retirement.

First-time retirement payments are usually processed during the latter half of each month. For a retiree to receive the first payment on schedule, all necessary documentation must be completed by the retiree and Local Board within the 22-day time-line.

You can review the retirement process on our website at www.tesrs.org/retire.

Retirement Application Processing Schedule

The calendar below describes the of the retirement batches. Please review to find the SRC deadlines, and when your retiree will receive their First-time payment.

Retirement Application Received	Service Retirement Certification (SRC) Sent to the Applicant	22-day Timeline Ends	First-time Retirement Payment Date
09/01/18 – 09/15/18	09/19/18	10/11/18	10/16/18
09/16/18 – 09/30/18	10/03/18	10/25/18	10/30/18
10/01/18 – 10/15/18	10/17/18	11/08/18	11/20/18
10/16/18 – 10/31/18	11/07/18	11/29/18	12/11/18
11/01/18 – 11/15/18	11/21/18	12/13/18	12/18/18
11/16/18 – 11/30/18	12/05/18	12/27/18	01/15/19
12/01/18 – 12/15/18	12/19/18	01/10/19	01/15/19
12/15/18 – 12/31/18	01/02/19	01/24/19	01/29/19
01/01/19 – 01/15/19	01/16/19	02/07/19	02/19/19
01/16/19 – 01/31/19	02/06/19	02/28/19	03/19/19
02/01/19 – 02/15/19	02/20/19	03/14/19	03/19/19
02/16/19 – 02/28/19	03/06/19	03/28/19	04/16/19
03/01/19 – 03/16/19	03/20/19	04/11/19	04/16/19
03/17/19 – 03/31/19	04/03/19	04/25/19	05/21/19
04/01/19 – 04/15/19	04/17/19	05/09/19	05/21/19
04/16/19 – 04/30/19	05/01/19	05/23/19	06/18/19
05/01/19 – 05/14/19	05/15/19	06/06/19	06/18/19
05/15/19 – 05/31/19	06/05/19	06/27/19	07/16/19
06/01/19 – 06/15/19	06/19/19	07/11/19	07/16/19

06/16/19 – 06/30/19	07/03/19	07/25/19	08/20/19
07/01/19 – 07/15/19	07/17/19	08/08/19	08/20/19
07/16/19 – 07/31/19	08/07/19	08/29/19	09/17/19
08/01/19 – 08/15/19	08/21/19	09/12/19	09/17/19
08/16/19 – 08/31/19	09/04/19	09/26/19	10/15/19